

SUBGRANT PROGRAM DESCRIPTION

WEST VIRGINIA STATE HISTORIC PRESERVATION OFFICE

NAME OF GRANT PROGRAM: SURVEY

PROGRAM PURPOSE: To identify and evaluate properties in an area to determine whether they may be of historic, cultural, architectural, or engineering significance,

FUNDING SOURCE: Historic Preservation Fund, National Park Service

AUTHORITY: Chapter 29, Article 1, Section I and Section 5 of the Code of West Virginia, The National Historic Preservation Act of 1966, as amended (16 USC 470).

GUIDELINES/REGULATIONS: All projects must comply with the Secretary of the Interior's Standards for Identification and SHPO Survey Guidelines; West Virginia competitive bidding and purchasing requirements; the National Register Program Guidelines, NPS-49; 18 USC 1913 regarding the use of Federal funds for lobbying activities; Section 504 of the Rehabilitation Act of 1973; Title VI of the Civil Rights Act of 1964; Americans with Disabilities Act; and Federal Procurement Standards as enumerated in 43 CFR 12, Subpart C, Uniform Administration Requirements for grants,

BEGINNING DATE: ANNUALLY IN MARCH

ENDING DATE: JUNE OF FOLLOWING YEAR

FUNDING LIMIT: No grant will be awarded for less than \$ 1,000.00

All grant expenditures and match resources must be expended for services and/or materials used for the approved project during the project period.

MATCHING REQUIREMENTS

Grants are awarded for no more than 60% of the total project costs, with the project sponsor providing at least 40% of the total costs of the project. **Match for Certified Local Governments is 80/20. CLG grants will be awarded for no more than 80% of the total project costs, with the CLG sponsor providing at least 20% of the total costs of the project.**

ELIGIBLE MATCH: Non-Federal sources of cash, cash derived from the Community Development Block Grant Program, Revenue Sharing Program, in-kind or donated contributions.

INELIGIBLE MATCH: Federal sources of match with the exception of those described above, Any costs whether cash or in-kind that is not necessary and reasonable to the completion of the

project and within the grant period.

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ALLOWABLE ACTIVITIES

ARCHITECTURAL/HISTORICAL SURVEY: A complete inspection of a designated study area to locate historic resources that may be of significance. An inventory form and photograph are completed for each surveyed site. All forms are coded to a map of the study area which also identified structures determined to be not eligible. Survey data will also be provided in electronic format. A survey report is also prepared that documents objectives, provides a description of the survey, contains a bibliography, and makes recommendations for further work. Historic resource surveys may be conducted at either intensive or reconnaissance levels.

ELIGIBILITY CRITERIA

SPONSOR ELIGIBILITY:

1. Sponsor must provide evidence of resources for match.

PROJECT ELIGIBILITY:

1. The project must fit in at least one category defined under allowable activities.
2. The applications must be complete with all required supplementary information.

FUNDING PRIORITIES

1. Projects addressing resources threatened by development pressures or experiencing abandonment.
2. Projects in counties in which few resources have been surveyed or nominated or that will contribute to the comprehensive county survey.

SELECTION CRITERIA

Projects will be selected based primarily on the funding priorities, but evaluation will include consideration of the following criteria:

1. Administrative and financial management capabilities of the sponsor.

Projects from lower priorities may be selected if extraordinary circumstances exist.

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APPLICATION PROCEDURES

APPLICATIONS AVAILABLE FROM: Historic Preservation Office

Division of Culture & History
The Cultural Center
1900 Kanawha Blvd., E.
Charleston, WV 25305
304/558-0220 ext. 720

DEADLINE: POSTMARKED BY OCTOBER 31ST

SELECTION PROCESS

Historic Preservation office staff reviews applications for completeness and eligibility and compiles a listing of projects according to the above priorities and selection criteria. This may result in partial funding of some projects.

APPROVAL TIME: The Archives and History Commission will review and select projects. Awards will be announced after the Commission Meeting.

GRANT CONDITIONS

The grant recipient must attend a subgrant management workshop in Charleston.

The grant recipient must submit reports as required,

The sponsor must provide to the office, plans for implementation of results of the project.

The grant recipient must submit a Final Project Report.

Any consultant or staff used for your project must meet 36 CFR 61 qualifications and WV SHPO requirements.

The activity that is the subject of this program description has been financed with Federal funds from the National Park Service, Department of the Interior. The program receives Federal funds from the National Park Service. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of federal assistance should write to: Office of Equal Opportunity, National Park Service, 1849 C Street, NW, Washington, DC 20240.